

Meeting Title	Board of Directors		
Date	21 September 2023	Agenda item	Bo.9.23.20

## Board of Directors Standing Orders

Presented by	Laura Parsons, Associate Director of Corporate Governance/Board Secretary		
Author	Jacqui Maurice, Head of Corporate Governance		
Lead Director	Matthew Horner, Director of Finance		
Purpose of the paper	To present proposed amendments to the Board of Directors Standing Orders for review		
Action required	For approval		
Previously discussed at/ informed by	Audit Committee – 12 September 2023		
Previously approved at:	N/A	Date	

### Background

As part of its suite of governing documents, the Trust Board has agreed a set of Standing Orders, the aim of which is to provide a framework within which the Board, its committees/academies, and staff with delegated responsibilities can perform their role properly, with due propriety and in accordance with sound principles of corporate governance.

A review has been undertaken to ensure that the Standing Orders remain up to date and relevant.

### Analysis

The full Board Standing Orders are attached at Appendix 1, with the proposed amendments included as tracked changes.

The changes include:

- Updates to the document cover in particular those amends which set the new review date for September 2025.
- Reference to the changes brought about by the Health and Care Act 2022 incorporated within the phraseology used 'National Health Service Act 2006 (as amended)'.
- References to Monitor replaced with NHS England.
- Explicit reference throughout to academies as well as committees, sub-committees, and joint committees of the Board.
- A change to the timeline for the review of the Standing Orders from an annual review to a biennial review date as indicated on the cover of the document.
- Corrections to minor grammatical errors.

The proposed amendments were reviewed and agreed by the Audit Committee on 12 September, however it was agreed to undertake some benchmarking against other Trusts to ensure that our Standing Orders are in line with best practice. From a review of the Standing Orders of Bradford District Care NHS FT, Airedale NHS FT and the other trusts across WYAAT, we are in line with others and there are no further proposed amendments arising from this review.

### Recommendation

The Audit Committee is asked to recommend the proposed amendments to the Board for approval.

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Risk assessment						
Strategic Objective	Appetite (G)					
	Avoid	Minimal	Cautious	Open	Seek	Mature
To provide outstanding care for our patients, delivered with kindness				g		
To deliver our financial plan and key performance targets				g		
To be one of the best NHS employers, prioritising the health and wellbeing of our people and embracing equality, diversity and inclusion					g	
To be a continually learning organisation and recognised as leaders in research, education and innovation				g		
To collaborate effectively with local and regional partners, to reduce health inequalities and achieve shared goals					g	
The level of risk against each objective should be indicated. Where more than one option is available the level of risk of each option against each element should be indicated by numbering each option and showing numbers in the boxes.	Low		Moderate	High	Significant	
	Risk (*)					
Explanation of variance from Board of Directors						
Agreed General risk appetite (G)						

Benchmarking implications (see section 4 for details)	Yes	No	N/A
Is there Model Hospital data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there any other national benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the Trust an outlier (positive or negative) for any benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Risk Implications (see section 5 for details)	Yes	No
High Level Risk Register and / or Board Assurance Framework Amendments	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal/regulatory implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equality Diversity and Inclusion implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Performance Implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Regulation, Legislation and Compliance relevance
<b>NHS England: (please tick those that are relevant)</b>
<input type="checkbox"/> Risk Assessment Framework <input type="checkbox"/> Quality Governance Framework <input checked="" type="checkbox"/> Code of Governance <input type="checkbox"/> Annual Reporting Manual
<b>Care Quality Commission Domain: Well Led</b>
<b>Care Quality Commission Fundamental Standard: Good Governance</b>
<b>NHS England Effective Use of Resources:</b> Choose an item.
<b>Other (please state):</b>

Relevance to other Board of Director's academies: (please select all that apply)			
People	Quality & Patient Safety	Finance & Performance	Other (please state)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>